**XXX单位**

**数据备份记录表**

V1.0

20XX年XX月

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# 目的

本规范规定了XXX单位信息安全技术项目数据备份记录表模板。

# 适用范围

本规范适用于XXX单位信息安全技术项目。

# 数据备份记录表

附件1 数据备份记录表

**数据备份记录表**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 表编号： | | | | | | | | | |
| **备份编号** | **备份文件名** | **备份形式** | **相应标签** | **备份时长** | **备份时间** | **可读性验证** | **操作人** | **检查人** | **备注** |
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